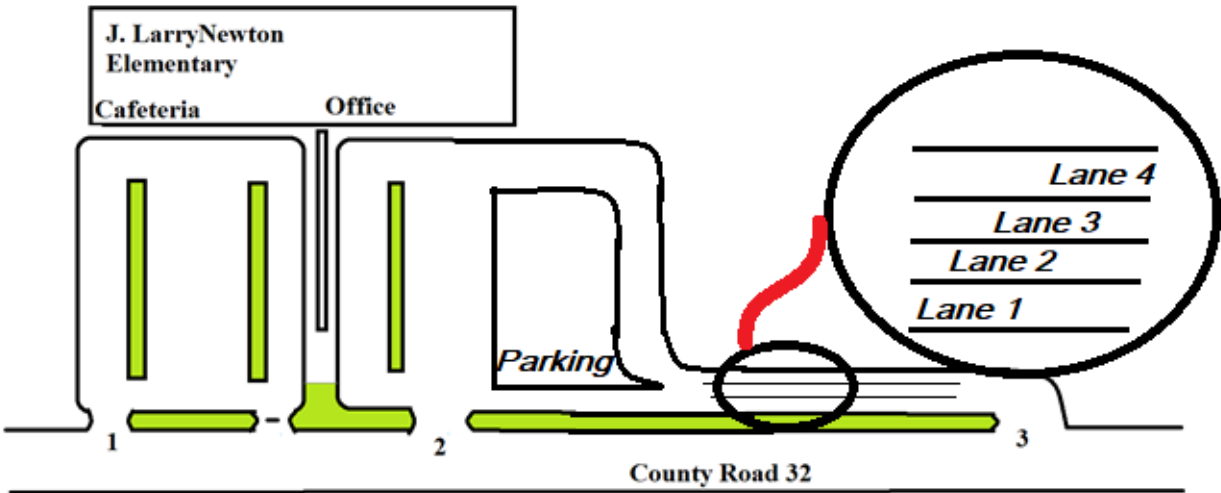


Parents:

We are happy to welcome everyone to a new school year at J. Larry Newton. Please read our carline procedures carefully and plan accordingly if you choose to drive your child to school. Our carline begins unloading at 7:20am. Anyone with multiple school drop-offs or pick-ups must plan to drop off and pick up on time at JLN. Bus service is available if needed. We do our best to unload and load cars in a timely manner; however, safety is our priority. Please follow all directions of the staff on duty and be patient as we work together to keep everyone safe. ☺

Reminder: County Rd. 13/32 remains closed.

**-GENERAL DIAGRAM OF J. LARRY NEWTON ELEMENTARY SCHOOL CARLINE -**



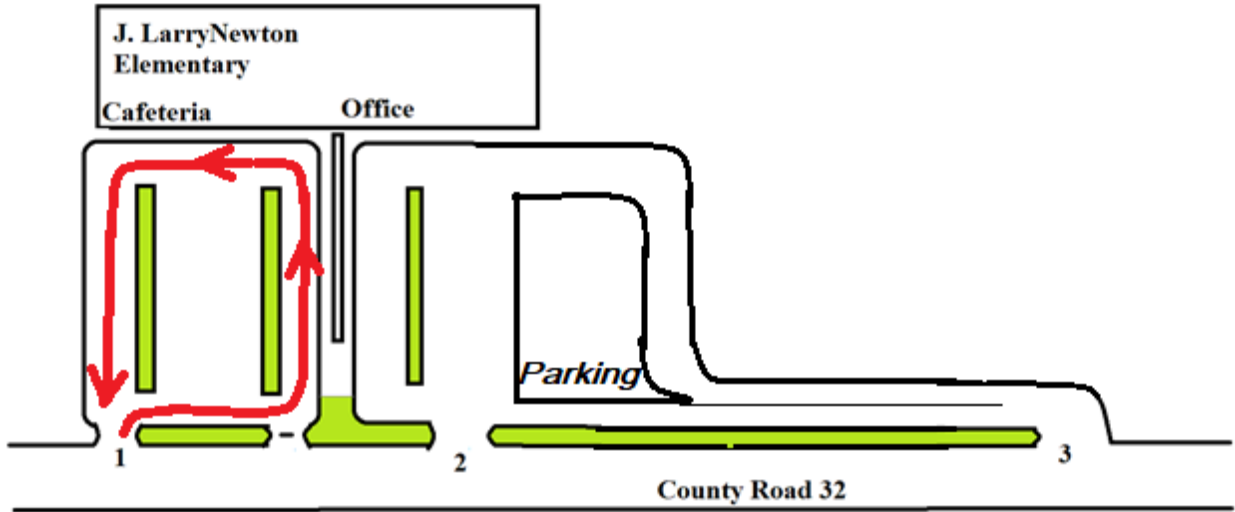
Keep in mind that the first few weeks of each new school year is a period of adjustment as students and parents re-establish the routine of daily carline. We expect delays, so be patient. If you have any questions or concerns, please contact Ms. Wolfe at [pwolfe1@bcbe.org](mailto:pwolfe1@bcbe.org).

**KINDERGARTEN CARLINE PROCEDURES (For K students and their older JLN siblings):**

**Drop off:** From CR32, enter the westernmost parking entrance marked #1 (café side). Proceed around the exterior parking lot into one of the two car lanes. Lanes will be summoned one side at a time by a staff member starting at 7:20 a.m. Once vehicles are stopped in the unloading zone, students should exit the vehicle quickly. K students may need to practice unbuckling and opening car doors independently. Adults should always remain in the vehicle. Please watch for pedestrians and other vehicles in this area and follow all directions of staff members on duty.

**Pick up:** Hang your carline number from the rearview mirror. From CR32, enter the westernmost parking entrance marked #1 (café side). Proceed around the exterior parking lot into one of the two car lanes. Lanes will be summoned one side at a time by a staff member starting at 3:00 pm. Once vehicles are stopped in the unloading zone, students will be called to load. K students may need to practice opening car doors and buckling independently. Adults should always remain in the vehicle. If necessary, pull forward out of the car lane area to assist your child once they are in the vehicle. Please watch for pedestrians and other vehicles in this area and follow all directions of staff members on duty.

**KINDERGARTEN CARLINE DIAGRAM**



**PRE-K CARLINE PROCEDURES**

If you are dropping off or picking up a Pre-K student, please follow the same procedures outlined in the Kindergarten Carline but use the lanes marked PK. These lanes are not shown on the map but are marked on the parking lot and were practiced at Parent Orientation last week. Remember that your drop-off time is 7:45-8:00am. Pick up time is 2:15pm.

**1<sup>st</sup> - 6<sup>th</sup> GRADE CARLINE PROCEDURE**

**\*New procedures for 1-6 pick up. Please read carefully so you will know which lane to select.**  
**Carline will begin at 2:50.**

**Drop off:** From CR32, enter the easternmost parking entrance marked #3 (the service near 181). Proceed to one of the 4 drop off lanes and follow directions of the teachers on duty. Students will need to unload quickly once in the unloading zone. Adults should always remain in the vehicle. Unloading begins at 7:20am.

**Pick up:** Hang your carline number from the rearview mirror. From CR32, enter the easternmost parking entrance marked #3 (service road near 181). Once vehicles are stopped in the unloading zone, students will be called to load. Adults should always remain in the vehicle. Please watch for pedestrians and other vehicles in this area and follow all directions of staff members on duty.

**VERY IMPORTANT NOTE:** *This year students in grades 1-3 (and their older siblings in grades 4-6) will sit under the center awning. Vehicles picking up students in these grades will follow lanes 1 and 2 shown in green on map. This year students in grades 4-6 (without younger siblings) will sit under the new awning area that runs parallel to the building. Vehicles picking up students in these grades will follow lanes 3 and 4 shown in red on the map.*

**1<sup>st</sup> GRADE THROUGH 6<sup>th</sup> GRADE CARLINE DIAGRAM**

